

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stat., notice is hereby given to the public that the following meetings will be held

THE WEEK OF JUNE 13 – 17, 2011

MONDAY, JUNE 13, 2011

- | | | |
|-------------|---------------------------------------|---|
| *10:00 a.m. | Transportation Coordinating Committee | Metro Transportation Center
901 University Avenue |
| *11:30 a.m. | Harbor Commission | Clarion Hotel
200 Main Street |
| *4:30 p.m. | Neville Public Museum Governing Board | 3 rd Floor Board Room – Museum
210 Museum Place |

TUESDAY, JUNE 14, 2011

- | | | |
|------------|---|---|
| *6:00 p.m. | Joint Meeting Listening Session – Ed and
and Rec Cmte., Museum Governing Board
and Neville Public Museum Foundation | Neville Public Museum
210 Museum Place |
|------------|---|---|

WEDNESDAY, JUNE 15, 2011

- | | | |
|------------|--|---|
| *6:30 p.m. | Special Education & Recreation Committee | Room 210, City Hall
100 N. Jefferson Street |
| *6:45 p.m. | Special Administration Committee | Room 210, City Hall
100 N. Jefferson Street |
| *7:00 p.m. | Brown County Board of Supervisors | Legislative Room 203
100 N. Jefferson Street |

THURSDAY, JUNE 16, 2011

- | | | |
|------------|-----------------------------------|---|
| *5:30 p.m. | Facility Master Plan Subcommittee | Room 200, Northern Building
305 E. Walnut Street |
| *6:00 p.m. | Library Board | Southwest Branch Library
974 Ninth Street |

FRIDAY, JUNE 17, 2011

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

AGENDA
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE

Monday, June 13, 2011

Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL

Sunny Archambault	_____	Barbara Natelle	_____
Diana Brown	_____	Sandy Popp	_____
Brandon Cooper	_____	Cole Runge	_____
Pat Finder-Stone	_____	Julie Tetzlaff	_____
Chris Hasselbacher	_____	Mary Van Acker	_____
Kathy Hillary	_____	Derek Weyer	_____
George Jackson	_____	Tina Whetung	_____
Debbie Johnson	_____	John Withbroe	_____
Kathy Johnson	_____	Vacant – BC Exec.	_____
Byia Martin	_____	Vacant – BC Board	_____

ORDER OF BUSINESS

1. Approval of the February 14, 2011, Transportation Coordinating Committee meeting minutes.
2. Introduction of George Jackson of MV Transportation and discussion about the transition to a new Green Bay Metro paratransit provider.
3. Viewing of the *Say Yes to Transit* video that was produced by the Justice Organization Sharing Hope and United for Action (JOSHUA).
4. Overview of transportation coordination efforts by local human services agencies.
5. Other matters.
6. Adjourn.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATIONS SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY 4:00 P.M. ON FRIDAY, JUNE 10, 2011, SO THAT ARRANGEMENTS CAN BE MADE.

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

- REVISED PUBLIC NOTICE -
BROWN COUNTY HARBOR COMMISSION

Monday June 13, 2011 - 11:30 am

Clarion Hotel, 200 Main Street, Green Bay, WI

Agenda:

1. Roll Call
2. Approval/Modification – Meeting Agenda
3. Approval/Modification – May 9, 2011 Meeting Minutes
4. Election of Officers
- ➔ 4.5 Great Lakes Calcium Corporation & Brown County Lease Agreement – *Request for Approval*
5. Bay Port Confined Disposal Facility Expansion – *Request for Approval*
6. Cat Island Chain Restoration Project
 - a. Letter to U.S. Army Corps of Engineers
 - b. Foth Companies Project Cost Analysis – *Update*
 - c. Financial Analysis – *Request for Approval*
7. Dredge Material Reuse Business Plan – *Request For Approval*
8. Beneficial Reuse of Dredged Material
 - a. WDNR Conditional Grant of Low Hazardous Exemption
for the Beneficial Reuse of Dewatered Dredged Material - *Update*
 - b. Highway 41 Construction - *Update*
 - c. Sampling and Analysis Plan - *Request for Approval*
9. Renard Island Closure – *Update*
10. 2010 Economic Impact Report – *Request for Approval*
11. 2011 Corps Dredging Plan for the Green Bay Harbor – *Update*
12. Director's Report
13. Audit of Bills – *Request for Approval*
14. Tonnage Report
15. Such Other Matters as Authorized by Law
16. Adjourn

Charles J. Larscheid
Port & Solid Waste Director

*Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Solid Waste Department at 492-4961, at least two working days in advance of the meeting for special arrangements to be made.
Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda*



Neville
Public
Museum

Of Brown County

NEVILLE PUBLIC MUSEUM GOVERNING BOARD

AGENDA

Monday June 13, 2011

4:30 p.m.

Neville Public Museum
Third Floor Board Room

-
- I. Call meeting to order
 - II. Approve/modify agenda
 - III. Approve/modify minutes from March 14, 2011 meeting
 - IV. Review/modify summary from May 9, 2011 meeting
 - V. Director's Report
 - a. Report on Governance Model – Research being conducted
 - b. Report on Internal Operations Review
 - c. Report on interactions with Ed & Rec Committee
 - d. Discussion of "Community Listening Session," scheduled for Tuesday, June 14
 - e. Report from 2011 American Association of Museums' Conference
 - VI. Such other matters as are authorized by law
 - VII. Adjournment

Kevin Kuehn, Chair

Next Meeting

To be determined.

Please contact Jean at 448-7840 if you cannot attend this meeting—thank you!

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EDUCATION & RECREATION COMMITTEE

Jesse Brunette, Chair

Tim Carpenter, Vice Chair

Bill Clancy, John Vander Leest, Vicky Van Vonderen

JOINT MEETING "LISTENING SESSION"
EDUCATION & RECREATION COMMITTEE
of the BOARD OF SUPERVISORS*,
NEVILLE PUBLIC MUSEUM GOVERNING BOARD* and BOARD
OF DIRECTORS of the
NEVILLE PUBLIC MUSEUM FOUNDATION
Tuesday, June 14, 2011
6:00 pm
Neville Public Museum
Museum Place, Green Bay, WI

- I. Education and Recreation Committee Roll Call
- II. Museum Governing Board Roll Call
- III. Board of Directors of the Neville Museum Foundation Roll Call
- IV. Approve/Modify Agenda.

Museum

1. Comments from Chairman Jesse Brunette.
2. Information gathering from members of the public concerning the future development of the Neville Public Museum with follow-up questions from panel members.
3. Closing comments.
4. Such other matters as authorized by law.

*The purpose of the meeting is to gather information. Neither the Education and Recreation Committee nor the Museum Governing Board will take formal action at this meeting.

Jesse Brunette, Chair

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EDUCATION & RECREATION COMMITTEE

Jesse Brunette, Chair

Tim Carpenter, Vice Chair

Bill Clancy, John Vander Leest, Vicky Van Vonderen

SPECIAL EDUCATION & RECREATION COMMITTEE

Wednesday, June 15, 2011

6:30 pm

Room 210, City Hall

100 N. Jefferson Street

- I. Call to Order.
 - II. Approve/Modify Agenda.
-
1. Resolution to Approve Entry into a Working Agreement with the Oneida Environmental health & Safety Division and Oneida Golf and Country Club Regarding Removal of Dams at Pamperin Park.
 2. Such other matters as authorized by law.

Jesse Brunette, Chair

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ADMINISTRATION COMMITTEE

Tom Lund, Chair
Tony Theisen, Vice Chair
Kris Schuller, Mark Tumpach

SPECIAL ADMINISTRATION COMMITTEE

Wednesday, June 15, 2011

6:45 p.m.

Room 210, City Hall
100 N. Jefferson Street

- I. Call to order.
 - II. Approve/modify agenda.
-
1. Award Contract for Repair of the Courthouse Roof.
 2. Resolution to authorize use of Funds to Retain Investigator.
 3. Such other matters as authorized by law.

Tom Lund, Chair

Attachments

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97/agendas/admin/March16_2011.doc

BOARD OF SUPERVISORS

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GUY ZIMA, CHAIR

MARY SCRAY, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, June 15, 2011, at 7:00 p.m.,** in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

Confirm the Appointment of Robert J. Miller to the Seat of County Board Supervisor, District #5

Administer Oath of Office to District 5 Supervisor

1. **Adoption of Agenda.**
2. **Approval of Minutes of May 18, 2011.**
3. **Announcements of Supervisors.**
4. **Communications: (None)**
 - a) **Late Communications:**
5. **Appointments by County Executive:**
 - a) Reappointment of Bill Ullmer to the Adjustment Board.
 - b) Reappointment of John Gower, Tom Klimek, and Craig Dickman to the Harbor Commission.
 - c) Reappointment of JoAnn Grascberger, Tom Lund, Helen Smits, Alison Draheim, Susan Hylan, and Paula Laudrie to the Human Services Board.
 - d) Appointment of Don Carmichael and Reappointment of Terry Watermolen to the Library Board.
 - e) Reappointment of Kyle Hoops to the Museum Board of Directors.
 - f) Reappointment of Judy Friederichs to the Traffic Safety Commission.
6. **Reports by:**
 - a) County Executive
 - b) Board Chairman.

7. **Veto Session:**
 - a) Approve Supervisory District Map Plan No. 29d as Amended.
8. **Other Reports:**
 - a) Treasurer's Financial Report for the Month of January, 2011.
 - b) Treasurer's Financial Report for the Month of February, 2011.
 - c) Treasurer's Financial Report for the Month of March, 2011.
9. **Standing Committee Reports:**
 - a) Report of Administration Committee of May 26, 2011.
 - i) Report of (draft) Special Administrative Committee of June 15, 2011.
 - b) Report of Education & Recreation Committee of June 2, 2011.
 - i) Report of (draft) Special Education & Recreation Committee of June 15, 2011.
 - c) Report of Executive Committee of June 6, 2011.
 - d) Report of Human Services Committee of May 25, 2011.
 - e) Report of Planning, Development & Transportation Committee of May 23, 2011.
 - i) Report of Land Conservation Sub Committee of May 23, 2011.
 - f) Report of Public Safety Committee of June 1, 2011.

10. **Resolutions, Ordinances:**

Special Administration Committee

- a) Resolution to authorize use of Funds to Retain Investigator. *Pending approval of Special Admin Committee meeting of June 15, 2011.*

Special Education and Recreation Committee

- b) Resolution re: To Approve Entry into a Working Agreement with the Oneida Environmental Health and Safety Division and Oneida Golf and Country Club regarding Removal of Dams at Pamperin Park. *Pending approval of Special Ed & Rec Committee meeting of June 15, 2011.*

Human Services Committee

- c) Resolution re: To Oppose the Centralization of Economic Support Programs as Proposed in the Governor's Biennial Budget. *Motion at Human Services: To approve.*

Executive Committee and Planning, Development & Transportation Committee

- d) Resolution re: Change in Table of Organization UW-Extension – Increase Grant Funded Position (Community Garden Coordinator LTE). *Motion at Executive Committee: To approve.*

Planning, Development & Transportation Committee

- e) Resolution re: Authorizing an Application for a Wisconsin Community Development Block Grant for Economic Development from the Wisconsin Department of Commerce. *Motion at Planning, Development and Transportation: To approve.*

Public Safety Committee

f) Ordinance to Create Sec. 30.10 of the Brown County Code Entitled "Fuel Theft Prevention".
Motion at Public Safety: To hold for one month and schedule a public hearing one hour before next Public Safety meeting. Ayes 4; Nays 1.

11. **Closed Session:** Closed session pursuant to Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Labor negotiations).
12. **Such other matters as authorized by law.**
13. **Bills over \$5,000 for period ending May 31, 2011.**
14. **Closing Roll Call.**
15. **Adjournment to Wednesday, July 20, 2011 at 7:00 p.m., Legislative Room, 100 N. Jefferson Street, Green Bay, Wisconsin**

Submitted by:

Guy Zima
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into **Closed Session:** Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting.

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FACILITY MASTER PLAN COMMITTEE

Carole Andrews, Chair
Bill Clancy, Vice-Chair
Mike Fleck, Pat Wetzel

FACILITY MASTER PLAN SUBCOMMITTEE

Thursday, June 16, 2011

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

1. Call to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of May 19, 2011.
4. Comments from the Public.
5. Update on old MHC building.
6. Update on Sheriff's Office building.
7. Report of efforts to reconcile space needs at the NEW Zoo.
8. Report of the Facilities Director
9. Such other matters as authorized by law.

Carole Andrews, Chair

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LIBRARY

515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194

PHONE (920) 448-4400
FAX (920) 448-4364

LYNN M. STAINBROOK
DIRECTOR

E-MAIL Stainbrook_LM@co.brown.wi.us
WEBSITE www.browncountylibrary.org

BROWN COUNTY LIBRARY BOARD

NOTE LOCATION:

**Southwest Branch Library
974 Ninth Street, Green Bay**

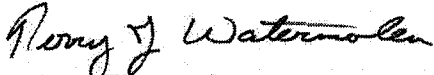
Thursday, June 16, 2011

6:00 p.m.

AGENDA

1. Approve/modify agenda
2. Minutes, bills and communications
3. Open forum for the public
4. Information Services report on services received
5. Facilities Report
 - a. Report of Central Library Renovation Task Force
 - b. Solar Energy Projects
 - c. Approve engineering costs for bathroom renovation
 - d. Other Activity
7. Accountant's report
 - a. Financial report
 - b. Acceptance of gifts, grants and donations
8. Budget
 - a. Approval of Performance Measures, Mission Statement and Program Description
9. Approve Filling Open Library Positions
10. Nicolet Federated Library System
 - a. Monthly update
11. President's report
12. Director's report
13. Such other matters as are authorized by law
14. Adjournment

Notice is hereby given that action by the committee may be taken on any of the items which are described or listed in this agenda.


**Terry Watermolen
President**





JUNE 2011



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Public Safety 5:00 pm 1	Ed & Rec 5:00 pm 2		3 4
5	Executive Cmte 6:30 pm 6	7	8	9	10	11
12	13	Joint Meeting Listening Session @ Museum 6:00 pm 14	Spc Ed & Rec 6:30 Spc Admin 6:45 Board of Supervisors 7:00 pm 15	Facility Master Plan 5:30 pm 16	17	18
Father's Day  19	20	Vet's Recognition 5:15 pm 21	Human Svc 6:00 pm 22	Admin 5:30 pm 23	24	25
26	Land Con 7 pm Plan Dev & Trans 7:30 pm 27	28	29	30		



JULY 2011



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 2
3 	4th of July	5	Public Safety 5:00 pm 6	Ed & Rec 5:00 pm 7	8	9
10	Executive Cmte 6:30 pm 11	12	13	14	15	16
17	18	19	Board of Supervisors 7:00 pm 20	21	22	23
24	Land Con 7 pm Plan Dev & Trans 7:30 pm 25	26	Human Svc 6:00 pm 27	Admin 5:30 pm 28	29	30
31						

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center of Brown County (May 26, 2011)
- Children With Disabilities Education Board (May 25, 2011)
- Emergency Medical Services Council (May 18, 2011)
- Planning Commission Board of Directors (May 4, 2011)

To obtain a copy of Committee minutes:

[http://www.co.brown.wi.us/minutes and agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY BOARD MEETING**

May 26, 2011

PRESENT: Libbie Miller, Pat Hickey, Barbara Robinson, Donajane Brash, Bill Clancy,
Tom Diedrick, Lisa Van Donsel, Keith Pamperin, Steve Daniels,

EXCUSED: Grace Aanonsen, Judy Parrish, Patricia Finder-Stone, Marvin Rucker

ALSO PRESENT: Sunny Archambault, Devon Christianson, Arlene Westphal, Debra Bowers,
Angela Biese, Michelle Dahlke, May Kaying Lor, Tina Whetung, Denise Misovec,
Diana Brown

PLEDGE OF ALLEGIANCE.

Chairperson Diedrick called the meeting to order at 8:30 a.m.

INTRODUCTIONS: Introductions were made by Board Members and those present.

ADOPTION OF AGENDA: A motion was made by Ms. Miller and seconded by Mr. Pamperin to adopt the May 26, 2011 agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF APRIL 28, 2011: Ms. Miller moved and Ms. Brasch seconded to approve the minutes of the regular meeting of April 28, 2011. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: There were no comments.

FINANCIAL REPORT:

- A. REVIEW OF THE PRELIMINARY APRIL 2011 FINANCE REPORT:** Ms. Archambault opened the floor to Ms. Bowers, the ADRC Accountant, who will be reviewing the finance report today and at future meetings.

Ms. Bowers noted that we are underspent in salary/fringe benefits due to the delay in hiring two budgeted I&A positions until May. We are temporarily over spent in training as most of the trainings occur in spring and fall. Printing costs are also temporarily over budget because we placed an annual order at the beginning of the year.

The revenue report indicates that we are earning more than expected in Medical Assistance Claiming and we anticipate that this trend will continue. We will likely receive the State 85.21 Transportation Dollars in June.

Ms. Hickey moved and Ms. Miller seconded to approve the April 2011 Finance Report. **MOTION CARRIED.**

- B. REQUEST FROM RED CROSS FOR ADDITIONAL FUNDS TO COVER FUEL INCREASES:** Ms. Archambault tabled the request from Red Cross at this time.

- C. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:** Board members reviewed the restricted donation of \$50 for Home-Delivered Meals in memory of Marynelle Nadeau.

Mr. Pamperin moved and Ms. Miller seconded to approve the Restricted Donations. **MOTION CARRIED.**

APPROVAL OF PUBLISHING SERVICE AGREEMENT FOR AGENCY NEWSLETTER:

Ms. Archambault reported that the Support Team has been looking into alternate ways to publish the ADRC's newsletter. After researching this process it has become apparent that a publishing company

out of New Berlin, Liturgical Publications, Inc. publishes newsletters for many of the senior centers and churches in our area as well as throughout the state. Liturgical Publications is proposing to produce an 8 ½" x 11" newsletter consisting of 24-28 pages with some color content 12 times a year. We would still have full editorial content approval and Liturgical Publications would be in charge of obtaining advertisers to support the newsletter. Not only would we save on paper costs, wear and tear on our copy machine, and 24 hours a month of senior aide time, but our copy machine would be more available to the rest of the staff. With the Support Team's workload increasing, this would free up more of the secretary's time to take on new responsibilities. There is also the possibility that the ADRC could receive some revenue depending on how much advertising is sold.

Ms. Archambault requested board approval to proceed with the newsletter project.

Sup. Clancy moved and Mr. Daniels seconded to approve proceeding with publishing the ADRC Newsletter through Liturgical Publications, Inc. with re-evaluation in 6 months. **MOTION CARRIED.**

ADULT DAY CARE UPDATE: Ms. Brown, Vice President for Program Services with N.E.W. Curative Rehabilitation, Inc., began by thanking the ADRC for its 31 years of funding. N.E.W. Curative is a private, non-profit organization serving over 2,000 persons a year. They have a collaborative relationship with Door and Kewaunee Counties and will be working with Manitowoc County in the future.

Ms. Brown gave a brief review of all of the Older Americans Programs N.E.W. Curative has in place including the older American's Club in Shawano, the Alzheimer's Adult Day Program at the Cloud Family Care Center in Green Bay, and the Inhouse Adult Day Program, the Mind Movers Program, the Insiders Adult Day Program and the Insiders II Adult Day Program. Also in July, a small Adult Day Care Program was started in Sister Bay, WI.

Ms. Brown's report focused on those programs housed at N.E.W. Curative. The Inhouse Adult Day Program is a medical model operating Monday through Friday from 7:00 a.m. – 5:30 p.m. with a capacity of 60. The Insiders & Insiders II Adult Day Program is a Dementia Care Model operating Monday through Friday from 7:00 a.m. – 5:30 p.m. The Insiders Program has a capacity of 30 and the Insiders II Program serves 12. Mind Movers is an early memory loss program designed to enhance brain health for those who experience early signs of memory loss. This program develops helpful memory strategies, maintains community involvement, sustains social connections, and provides access to resources regarding memory loss, educational opportunities and care partner support.

In summary, Ms. Brown conducted a tour of the four programs housed at N.E.W. Curative.

DISCUSSION OF SERVICES TO HMONG ELDERS: Ms. Brown of N.E.W. Curative announced that May Kaying Lor, a UWGB Student in the Social Work Program doing her internship with the ADRC, approached her with the idea of creating a Hmong Elders Program. This would not be an Adult Day Care but more of a Senior Center concept.

After visiting such a program in Madison, an Advisory Committee was established. Work was done to establish a name, and develop a mission, and vision statement: The name of the program is "*Hmong Senior Tsev KajSiab*" meaning Hmong Senior House of Joy and Happiness. Their mission statement is: "*Our mission is to create a culturally harmonic environment to Hmong elders to promote trust, values, and wellbeing within the Hmong elder community.*" "*The vision of the Hmong Senior Tsev KajSiab (house of joy and happiness) is to provide a safe and non-judgmental environment where Hmong elders gather to relieve everyday stress, depression, worries, tension, and loneliness. Hmong Senior Tsev KajSiab will provide social group activities, nutrition, education, advocacy, resources, and transportation services to meet the needs of Hmong elders. Our vision is to break the cultural and language barriers faced by Hmong elders by building their self-esteem.*"

Projections for funding ranged from \$60,000 to \$250,000 per year. Ms. Lor noted that they will be looking into different funding sources and coordinating with Red Cross for transportation needs. At present they are working with volunteers but will need regular staff down the road.

Plans are being made to offer this program at least 1 day a week from 5:00 p.m. – 9:00 p.m. in June of 2011 utilizing volunteers to coordinate the activities and transportation. Over the next few months they will explore grant possibilities and program models will be developed and collaborators identified. At this time May Kaying Lor is the primary contact for the development of programs, Cathy Putman is a volunteer grant writer, N.E.W. Curative will sponsor the program space and assist with the development of activities. The ADRC has been asked to investigate the possibility of providing congregate meals at the center serving traditional Hmong foods.

ORIENTATION – ADRC/FAMILY CARE: Ms. Christianson, Assistant Director of the ADRC, presented an overview and brief history of the development and reform of Wisconsin's long term care system. The overview included the role of ADRCs in reforming long term care, ADRC functions, why the system needed reforming, and how the changes would impact current waiver consumers and consumers on the waiting list.

In 2005 the Aging Resource Center of Brown County received a 3-year grant to develop and implement an Aging & Disability Resource Center. An ADRC serves older adults, adults with developmental disabilities, physical disabilities, mental health and substance abuse issues and students transitioning from school to adult services. The ADRC's primary functions consist of linking consumers to resources with options counseling, Disability & Elderly Benefit Specialists, determining eligibility through adult functional screens and enrollment/disenrollment counseling. ADRCs serve as the entry way to publicly funded long term care services.

For more than 30 years, Wisconsin has provided persons who meet functional and financial requirements with funds to purchase services to live in the community as opposed to living in institutions. Unlike funding for nursing home care – which is an entitlement – funding for community care is limited and counties soon developed waiting lists for community services. The system also is facing the demands of an aging population. Individuals over the age of 85 are the fastest growing segment of the aging population, the group that is most in need of long term care (LTC), and an age group that is projected to grow by 45% by 2030. With these growing demands on the long term care system, Wisconsin looked at ways to reform the system to be more cost-effective and sustainable. The goal of LTC redesign is to use the multiple funding sources Wisconsin dedicates to long term care for a managed care model that includes an entitlement to services if a person meets the eligibility requirements.

In 2001 the state piloted Family Care, a managed care model, in 5 counties. By the end of 2010, 55 of Wisconsin's 72 counties have Family Care. The goal was to have Family Care in all counties by 2013. However, the governor's proposed budget has placed the expansion of Family Care on hold and has capped funding in the existing Family Care counties.

Audits show the Family Care is working: there is an improvement in consumer health and functioning; reduced use of institutions; and overall savings in Medicaid from reduced use of nursing homes and hospitals.

Ms. Christianson explained that NEW Family Care was established by the county boards of Brown, Door, Kewaunee, Marinette, Menominee, Oconto and Shawano in October of 2010 to plan and develop a regional managed care organization. The governor's proposed budget does not include funding for this expansion and it is unclear what will happen to this organization now. Counties will continue providing long term care services but there will be no entitlement to community care and persons on the waiting list will continue to grow.

In summary, Ms. Christianson noted that the 2011-2013 budget changes will impact MA Programs such as Economic Support Units, Badger Care Plus and its subprograms including CORE (childless adults), and Medicaid for elderly, blind and disabled populations and its subprograms, SSI-related MA, MAPP (MA Purchase Plan), Institutional and community based long-term care programs (Family Care, COP, CIP), the Katie Beckett Program and Senior Care.

FAMILY CARE UPDATES: Ms. Archambault distributed a news release from the Survival Coalition of Wisconsin Disability Organizations stating that on Tuesday the Joint Finance Committee voted to freeze all long-term care programs in Wisconsin, impacting thousands of seniors and people with disabilities.

DIRECTOR'S REPORT: Ms. Archambault reported that we have purchased the building at 330 S. Adams street. We will now proceed with the remodeling before we move the home bound meal program and other staff over to this location.

LEGISLATIVE/BUDGET UPDATE: Mr. Diedrick announced that Options for Independent Living hosted a press conference where the "Wisconsin Values Budget" was presented. This budget reflects an alternative approach to balancing the state budget than the one proposed by the governor. The "Values Budget" included additional taxes for the wealthy and large corporations, fewer concessions, from workers, increased revenues, and reduced cuts to Medicaid.

ANNOUNCEMENTS: There were no announcements.

NEXT MEETING DATE – JUNE 23, 2011: The next meeting is scheduled for June 23, 2011.

ADJOURN: Mr. Daniel moved to adjourn and Ms. Hickey seconded. **MOTION CARRIED.** The meeting adjourned at 10:47 a.m.

Respectfully submitted,

Arlene Westphal, Secretary

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Wednesday, May 25, 2011

Present: B. Clancy, M. Greenlaw, K. Gustman, S. King

Excused:

Also Present: B. Natelle, S. Goron, S. Keckhaver, J. Skenadore

1. Call to order - 4:00 p.m. – K. Gustman
2. Action Item: Approval of Board Minutes March 25, 2011: B. Clancy moved to approve the minutes of the March 25, 2011 Board meeting. S. King seconded the motion. Motion carried.
3. Correspondence: A post card from the high school students from their Chicago trip thanking the board members was shared.
4. Action Item: Approval of Agenda: M. Greenlaw moved to approve the agenda as presented. S. King seconded the motion. Motion carried.
5. Action Item: Donations: Martin Hardware donated \$544 to Todd Gehring's classroom from the proceeds of the Brat Fry held during their Anniversary Sale.

Wayside-Morrison Lions Club donated \$500 for Hopp needs.

Paper Converting Machine Company donated \$250 for Hopp needs in honor of the students that worked at PCM during the school year.

Singers Pub held a dart tournament (2010) to benefit the senior class trip. \$1,318 was designated to Todd Gehring's classroom.

Stingers Pub held a dart tournament (2011) to benefit Syble Hopp School. \$1,200 has been designated to Todd Gehring's classroom for the 2012 class trip and \$933 for Hopp needs.

Patty Bezecny donated and Amtryke 3-wheel bike to the Phy Ed Department and a Mino Mo plus case to the Speech Department.

David and Lisa Bertler donated \$500 for Hopp needs.

Dr. P. Lane Goolsby plus an anonymous donor of Aurora donated \$235.44 to Hopp School through the Aurora Health Care Employee Partnership.

Independent Printing donated the color printing and paper for the graduation program covers.

Simply Keliene Fitness donated \$260 toward the SOAR program.

Tom Laikien of Hygienic Fabrics & Filters donated 200 pieces of cheese cloth squares to the Speech Departments and classrooms.

Jim Stupka, Asst. Fire Chief of De Pere, donated an adaptive fire safety curriculum for people with developmental disabilities.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 25, 2011:

Wal-Mart donated 181 trees for students in honor of Arbor Day.

Dan Kosednar and Kimberly Vrublely donated \$75 to Jeannine Dempsey's classroom.

Steve and Dawn Wolfcale donated two large boxes of books, CD's and computer programs to Jeannine Dempsey's classroom.

United Commercial Travelers (UCT) donated \$250 for Hopp needs.

The Ancient Order of Hibernians donated \$50 to the Music Department.

Hilly Haven Golf Course donated \$58 to the Hopp Special Olympics from the sale of lost and found clubs at the course.

Bill Clancy donated \$295 in honorariums for singing at St. Bernards Church, Santa Maria Nursing Home and The Highlands at Mahler Park on St. Patrick's Day.

Jeff Mitchell donated \$25,000 to the Pool Capital Campaign.

Pete Petasek of U-Bake and Randy Piontek of Hydrant Pizza donated ground beef, sausage, spaghetti and spaghetti sauce, lettuce, dressing, breadsticks, dessert, lemonade and coffee for the Spaghetti Dinner.

John Gipe of PMI donated popcorn for the children to take to the circus.

Scott and Gail Selby donated 16 tickets to the circus.

Carol and Craig Borchardt donated \$300 in memory of Meinhard Borchardt.

Karen Donovan donated one case of large diapers and wipes.

The Den Tavern donated \$162 from lunches served during the Packer Games.

U.S. Oil/Schmidt Family Foundation, Inc. donated \$200 in honor of Chris Zabel.

The Sardine Can LLC donated \$946 from proceeds from their golf outing to Todd Gehring, Mike Nichols and Laurie Larson's classrooms.

Special Olympics, Wisconsin, presented a check for \$719.50 as a portion of the proceeds raised by Hopp staff who participated in the Polar Plunge.

Bernard and Patricia Buresh donated \$15 to the Hopp Special Olympics.

Bielinski Excavation donated \$25 to the Hopp Special Olympics.

Mr. & Mrs. C. Tolbert Goolsby, Jr. donated \$100 to the Pool Fund in honor of Rachel Goolsby.

Kathy Olson donated a three-shelf cart to the school.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 25, 2011:

Jeff and Kim Kralovetz donated a collage of each basketball player and coaches as a special gift for making it to State Basketball.

De Pere Christian Outreach donated a box of VHS video tapes and magazines for student use.

Megan Steinhofer donated her time and talent to personalize the Seroogy Easter Eggs.

Diane Gustin of Heart of Work Unlimited, Inc. donated \$200 to the senior class trip.

Lori Vandervelden donated \$10 for Hopp needs.

Bev Anderson donated a set of Radio Shack walkie-talkies to the school.

The following donations were received for Hopp at Lions Camp:

Mee Material Handling – use of 1 golf cart and 1 mini cart

A.H. Stock Manufacturing Corp – use of a Gator

Brent Dempsey – use of a 4-wheeler

Jacob Stafford – use of a 4-wheeler

Gene Gibbens – use of a trailer

Gary Sislo – use of a trailer

Jon T. Wolf Trucking – use of Semi Truck for the week

Orion LaPalm – volunteered to drive the Semi

Hydrant Pizza – 24 pizzas

Portable Products – use of walkie-talkies

Allouez Kiwanis - \$500

Matt Baugnet – 3 cases of hot dogs

Paula Bavinck – assorted salad dressings

Dan Buchholz – 25# of brats

Eileen's Candies – 6 cases of trail mix

Casco Lions - \$300

Coating Excellence - \$100

Denmark Lions - \$500

Darlene Gauger – Ice Cream and cones

Great Harvest Bread – 20 loaves of assorted breads, cookies, scones

Heinz – 1 case of ketchup packets and 1 case of mustard packets

Kelloggs – 1 case of cereal

Kentucky Fried Chicken – 250 complete meals

Krohns Dairy – 7.5# cheese curds

Jeff and Sheila Lemmen – 3,500 napkins

Luna Café – 14# coffee

Reinhart Food Service – grape juice, orange juice, tri-tators, French toast, bowls & plates

Roger Nelson – paper plates

Pepsi-Cola – 12 cases of soda and 2 cases of water

Starbucks – 8# coffee

SUPER VALU - \$500

Way-Lyn Trucking - \$100 for cheese

Zimonicks Produce – 1 case of oranges

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 25, 2011:

Dr. Paul Kollath and Dr. Tom Miller of Allouez Family Dental Center donated one box of tubes of toothpaste for the students.

S. King moved to accept these generous donations. B. Clancy seconded the motion. Motion carried.

6. Action Item: Financial Report: B. Clancy moved to accept and place on file the financial reports ending February 28, 2011, March 30, 2011 and April 30, 2011. M. Greenlaw seconded the motion. Motion carried.
 7. Action Item: 2011-2012 Annual Budget: After review and discussion of the revised budget presented S. King moved to accept the budget for the 2011-2012 school year. B. Clancy seconded the motion. Motion carried.
 8. Action Item: Administrators Report:
 - a. B. Natelle reported children, staff and volunteers are spending the week at Lions Camp in Rosholt, WI this week i.e. May 23 through 27. The students and staff are enjoying camp.
 - b. B. Natelle reported that those children who are medically unable to attend camp or those parents wishing for their children not to attend overnight camp for other reasons are participating in Hopp Camp during this week. Camping activities at Hopp School are offering a day camp atmosphere. Children are enjoying arts and crafts, special music time, songs by a camp fire, playing in the water and had many other fun activities. A photo album of pictures representing the week long camp will be sent home with each child.
 - c. B. Natelle reported that the school has received the results of the DPI Food Service audit that took place in February. The school has a letter that indicates we have met all requirements.
 - d. J. Skenadore reported that he is in the process of putting 25 yards of mulch around the building. Jim is researching the purchase of "certified" wood chips as required for the playground. The sidewalks that are cracked by the front driveway aprons are scheduled to be replaced in June. Coppens Roofing came in and repaired a roof leak between the kitchen and the gym area.
 - e. Sue Goron reviewed the integrated programs for next school year. Wrightstown currently has a CD program at the elementary school that will be moving to the middle school next year. The position was posted and the teacher that taught for us at the elementary school will take the middle school position next year.
 - f. The June Board meeting is cancelled due to lack of quorum and the next meeting is scheduled for July 27th.
- S. King moved to accept the Administrators Report. M. Greenlaw seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 25, 2011:

9. Action Item: Parent Organization: Many parents helped load the semi truck on Monday with camp luggage and supplies. Parents are scheduled to return to school on Friday to help unload the semi with the returning campers. M. Greenlaw moved to accept the Parent Organization report. S. King seconded the motion. Motion carried.
10. Action Item: Payment of Bills: B. Clancy moved pay the bills totaling -
February, 2011- \$78,90.12 General Fund and \$17,005.90 Pool Fund
March, 2011 - \$376,085.34 General Fund and \$23,876.13 (Final) Pool Fund
April, 2011 - \$80,793.86 General Fund
S. King seconded the motion. Motion carried.
11. Action Item: Replacement Position: B. Natelle presented to the Board requesting a contract be offered to Layne Kern for the position of Occupational Therapist beginning with the 2011-2012 school year. Ms. Kern is moving to the area and most recently worked for the Middleton Oshkosh. This is a replacement position due to a retirement. S. King moved to approve a contract with Layne Kern beginning with the 2011-2012 school year. B. Clancy seconded the motion. Motion carried.
12. Action Item: Collaborative Agreement with Head Start: S. Goron presented the collaborative agreement between Brown County and Head Start. Head Start runs the programs for the districts and its class is hosted by the De Pere School District. S. King approved the Collaborative Agreement with Head Start. B. Clancy seconded the motion. Motion carried.
13. Action Item: HMO for MA Memo of Understanding: S. Goron presented the Memos of Understanding for the Health Maintenance Organization (HMO) to bill for Medicaid services provided to our students. B. Clancy approved the HMO for MA Memo of Understanding. M. Greenlaw seconded the motion. Motion carried.
14. Adjournment to Executive Session: B. Clancy moved the Board will move to executive session and reconvene to open session as allowed by Wisconsin stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations, and staff requests. S. King seconded the motion. Motion carried.
15. Action Item: Staff Request: B. Clancy moved to approve the request as presented. S. King seconded the motion. Motion carried.
16. Action Item: Adjournment: M. Greenlaw moved to adjourn the meeting at 5:08 p.m. S. King seconded the motion. Motion carried.

**PROCEEDINGS OF THE BROWN COUNTY
EMERGENCY MEDICAL SERVICES COUNCIL**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Emergency Medical Services (EMS) Council** was held on Wednesday, May 18, 2011 at the Village of Ashwaubenon Board Room – 2155 Holmgren Way, Green Bay, WI

Present: **Voting Members:** County Rescue - Chair Larry Ullmer, NWTC - Cal Lintz, Supervisor Andrews, Supervisor Carpenter, Ashwaubenon Public Safety – Don Riha, De Pere Fire – Robert Kiser, Green Bay Fire Department – Melissa Spielman, Allouez Fire Department – Neil Cameron, NEW Paramedic Rescue – Terry Timmerman, Community at Large – Dawn Wolfcale.

Non-Voting Members: Medical Examiner – Al Klimek, Medical Director - Ken Johnson MD, Aurora BayCare – Steve Stroman MD

Also Present: Shawano Ambulance – Pat Trinko, Green Bay Fire Department – Dustin Ridings, Emergency Medical Solutions, LLC – Tim Nowak, NWTC – Tim Sheehan, Brown County Emergency Management Director – Cullen Peltier

1. **Call Meeting to Order:**

The meeting was called to order by Chair Larry Ullmer at 1:35 p.m.

2. **Approve/Modify Agenda:**

**Motion made by C. Andrews, seconded by D. Riha to approve. Vote taken.
MOTION APPROVED UNANIMOUSLY**

3. **Approve/Modify Minutes of February 16, 2011:**

**Motion made by C. Andrews, seconded by D. Riha to approve. Vote taken.
MOTION APPROVED UNANIMOUSLY**

4. **Motion to modify past minutes to reflect that Luke Pasterski is not an EMS Council member and his attendance at meetings was not required.**

Motion made by C. Andrews, seconded by D. Riha to open this matter for discussion. Vote taken. MOTION CARRIED UNANIMOUSLY

Don Riha stated that Luke Pasterski had recently web-searched his name and found that his name came up in the EMS Council minutes posted online. These minutes showed that he was a member of the Council but had not attended several meetings and Pasterski felt that this reflected negatively on himself. Pasterski wished to have the record corrected to show that he was no longer a member of the EMS Council and was not required to attend these meetings.

Motion made by K. Johnson, seconded by C. Lintz, that a statement be placed on the record that Luke Pasterski had been reported as not attending EMS Council meetings, however, upon review, this was found to be a clerical error and Luke Pasterski had in fact attended all EMS Council meetings appropriately while he was on the Council. Vote taken. MOTION CARRIED UNANIMOUSLY

At this time, Chair Ullmer introduced Dr. Skip Heverly to the Council. He is a neurologist and has been in Green Bay for 10 years.

Chair Ullmer also introduced Melissa Spielman, Division Chief for EMS for the Green Bay Fire Department to the Council. She has background as a firefighter as well as at NWTC as instructor coordinator at both the EMS and ALS level and has also recently received her bachelor's degree in Fire and Emergency Response Management.

All others in attendance introduced themselves at this time as well.

5. Discussion re: post-resuscitation hypothermic therapy with Dr. Skip Heverly.

Dr. Skip Heverly spoke to the Council with regard to his interest in post-resuscitation hypothermic therapy with the goal of preventing or avoiding severe or worse neurologic outcomes in patients who have coma after cardiac arrest. He proposed the idea that a community-wide protocol be initiated for therapeutic mild hypothermia to be started in the field. He passed out a sheet outlining the proposed inclusion and exclusion criteria for this procedure, a copy of which is attached. The Training and Standards Committee will discuss this protocol further at their next meeting and subsequently incorporate guidelines into the Brown County EMS protocol documents.

His presentation was followed by a brief questions/answer session.

6. End of Life Program Update.

Medical Director Ken Johnson indicated that this matter can be taken off the table. Al Klimek did state, however, that he intended to go from service to service to talk about the expectations as far as pulseless, non-breathers in the field as he believed there are some providers who are uncomfortable when there is an unknown time down. Johnson stated he felt part of that was due to misinterpretation because the protocol says to reassess after one round, but does not demand you have to stop there; it means reassess whether or not you can continue. It was suggested that further discussion be had at some point with regard to the logistics of transportation and more specifically which need to be transported and which do not and where they are transported and why.

7. Medical Director's Report.

Johnson indicated that the continuous chest compression CPR/CCR seems to be working well and seems to be effective. They continue to QA all of those cases and from a limited subset of data, the survival rate seems to be going up.

Johnson also advised the Council that there was a Numbered Memo Series from the WI DHS EMS Section defining the EMT-P scope of practice. He felt that strict reading of this memo showed that a lot of what the paramedics are currently doing falls under the critical care paramedic category and therefore we may be forced in the future to make a decision to either train our paramedics up to the critical care level or change the protocols down.

Dawn Wolfcale indicated that she would be willing to put together a GAP analysis on what in the current protocols would go out at the paramedic level. Johnson felt we may need to lobby the State about these changes or make some decisions as to what to do going forward because what we currently have paramedics doing is what the critical care paramedics are doing. We may have to recertify some of our paramedics to a higher level, or drop some skills.

Johnson also advised the Council that at the last State EMS meeting, a discussion was held with regard to budget shortfalls and the possibility of a 9% decrease in FAP funding. Lintz indicated that he believed they were going to revisit the FAP formula so there would not be such an impact, at least on the volunteer services.

Johnson further advised the Council that he had had a meeting with NWTC recently and he felt they were going to come to a workable agreement with regard to assistance with reviewing/revising EMS protocols and other administrative support for the Brown County EMS Medical Director position.

8. Trainings and Standards Work Group.

Johnson reported that Trainings and Standards met prior to this EMS Council meeting. One issue discussed was the use of Versed in seizures. There had been some concerns in a handful of cases where it was questioned whether it was effective. In looking at several of these cases, the feeling was that it was not a function of the drug because they used a different agent in the hospital and that did not work either. They will review the other cases of seizure in which they used the medication going forward to make sure there is not an issue and will also clarify the rule on that.

The other item discussed at Trainings and Standards was the cooling and CCR and they are working on developing a protocol to have ready for the next meeting.

9. Statewide Committees and Task Force – Reports.

There was a State meeting last month and will be another meeting coming up, but because of State funding it will be a one day working session. Johnson felt that the direction this is going is that there will be a dramatically smaller State EMS office that will have a very tight scope of what it does.

Johnson also indicated that his term with the State is coming to an end and he is thinking about not reapplying. One reason is that this position requires two full days in Madison every other month. It was the consensus of the Council that

what was most important was to have some representation from this region at the State level, however, this did not necessarily have to be by Johnson and did not have to be in the form of a Board position.

Dr. Stroman indicated that the next RTAC meeting is scheduled for July 20, 2011 at 5:00 p.m. This meeting will be held at Bay Area Medical Center in Marinette.

Tim Sheehan reported on a committee that had come about from the accreditations process at NWTC regarding field preceptor training. He had had a meeting with Gold Cross Ambulance and Steven Radich and Brian Vanden Landenberg. A concern was expressed from Gold Cross's perspective that they have seven different schools sending students there with seven different sets of paperwork for their paramedic preceptors to fill out. In response, Sheehan is participating on an Ad Hoc Committee of the WTCS EMS Training Center Coordinators to develop preceptorship documents that are consistent for all participating EMS training centers in the state of Wisconsin.

10. Other Business.

Chair Ullmer wished to recognize Jeff Clark for his contributions in his 35 years of working EMS in Brown County.

Motion made by K. Johnson, seconded by C. Andrews to recognize Jeff Clark for his 35 years of service and contributions to the EMS system in Brown County. Vote taken. MOTION CARRIED UNANIMOUSLY

Carole Andrews also wished to thank anyone on the EMS Council that attended the County Board meeting with regard to the radio project.

Dr. Stroman also wished everyone a happy EMS Week and indicated that the volunteerism of the Council members was greatly appreciated.

11. Public Comment and Such Other Matters as Authorized by Law.

None.

12. Next Meeting – September 14, 2011 at 1:30 p.m. Trainings and standards will also meet on September 14 at 12:30 p.m.

13. Adjourn.

Motion made by C. Andrews, seconded by D. Riha to adjourn at 2:40 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Therese Giannunzio
Recording Secretary

Inclusion criteria

1. Witnessed VF/VT arrest
2. ROSC within 60 minutes
3. Comatose
4. Age: >17 males, >49 females

Exclusion criteria

1. Systemic hypotension (SBP <90 in spite of epinephrine infusion)
2. Other potential causes of coma (e.g. trauma, stroke)
3. Known coagulopathy
4. Known terminal medical condition
5. DNR

For patients meeting all criteria, proceed with rapid infusion of ice-cold saline (2L vs. 30mL/kg)

MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, May 4, 2011
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	<u>X</u>	Dotty Juengst	<u>X</u>
James Botz	<u>Exc</u>	Tom Katers	<u>X</u>
Keith Chambers Ron Kryger	<u>X</u>	Pat Kolarik	<u>X</u>
William Clancy	<u>X</u>	Patrick Moynihan, Jr.	<u>X</u>
Norbert Dantinne, Jr.	<u>X</u>	Ken Pabich	<u>X</u>
Ron DeGrand	<u>X</u>	Gary Pahl	<u>X</u>
Bernie Erickson	<u>X</u>	Mike Soletski	<u>X</u>
Mike Fleck	<u>X</u>	Alan Swatloski	<u>X</u>
Steve Grenier	<u>X</u>	Mark Tumpach	<u>Abs</u>
Mark Handeland	<u>X</u>	Jerry Vandersteen	<u>Abs</u>
Greg Henning	<u>Abs</u>	Tim VandeWettering	<u>X</u>
Phil Hilgenberg	<u>X</u>	Dave Wiese*	<u>X</u>

OTHERS PRESENT: *Burt McIntyre (for Dave Wiese), Chuck Lamine, Peter Schleinz, Aaron Schuette, and Lori Williams.

The meeting was called to order by N. Dantinne at 6:30 p.m.

1. Approval of the minutes of the April 6, 2011, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by P. Moynihan, seconded by R. DeGrand, to approve the minutes as presented. Motion carried unanimously.

2. **Public Hearing:** Amendment to the 2002 Brown County Sewage Plan to update environmentally sensitive area (ESA) requirements and streamline the ESA amendment review process.

P. Schleinz called the public hearing to order at 6:32 p.m. He explained this amendment to the Sewage Plan would update the ESA requirements that are identified in Chapter 6 to bring them in conformance with NR 115 as well as to other Brown County ordinances. P. Schleinz asked three times if anyone wished to speak. Hearing none, the public hearing was closed at 6:33 p.m.

3. Discussion and action regarding an amendment to the 2002 Brown County Sewage Plan to update ESA requirements and streamline the ESA amendment review process.

G. Pahl asked how this will affect villages and towns that do not want to extend sewer and water.

P. Schleinz replied that this proposed change is affecting only the ESA not the sewer service portion of the Sewage Plan.

C. Lamine noted that the 2002 Brown County Sewage Plan does not force any community to extend sewers; the plan simply enables communities to put sewers in an area.

D. Juengst asked how the reduced setback from 100 feet to 75 feet will impact the water quality.

P. Schleinz distributed a chart (Minimum Effective Riparian Protection Zones) that identified a minimum 25 foot setback is needed to obtain 75 percent sediment filtration and a 33 foot setback is needed to obtain 75 percent nutrient removal. To obtain 100 percent removal, it would require a 700 foot and 300 foot setback, respectively.

C. Lamine said the intention of this amendment is to make it consistent with the shoreland zoning ordinance which will eliminate a lot of confusion for the general public, contractors, and building inspectors for the communities. We received a letter from the Wisconsin Department of Natural Resources Bureau of Watershed Management endorsing this amendment. He feels this amendment is a good compromise to obtain efficiencies that will not have a significant negative impact on the environment.

A motion was made by K. Pabich, seconded by M. Soletski, to approve the amendment to the 2002 Brown County Sewage Plan to update ESA requirements and streamline the ESA amendment review process. Motion carried unanimously.

4. Wisconsin Working Lands Initiative update.

A. Schuette stated that this project is temporarily on hold due to a provision in the governor's proposed biannual budget to repeal the Purchase of Agricultural Conservation Easements Program as well as the conversion fee for removing lands from the farmland preservation program. A. Schuette said a lot of property owners were upset with the conversion fee so they decided to remove their land from the program. However, if the conversion fee is repealed in the state budget, landowners may want to have their land back in the program to remain eligible for tax credits. If this happens, communities may have to revisit the maps that they have already compiled to determine if their maps need to be changed. A. Schuette said that after the state budget is approved, he will send a letter to every community in Brown County to let them know how the state budget will affect this program.

G. Pahl asked if the communities still need to collect the conversion fees.

A. Schuette replied yes. The conversion fee remains in effect until it is repealed by an approved and published act. If the conversion fee is repealed by the end of this year, the conversion fee may have to be paid back, depending on how the state handles that.

R. DeGrand asked if the county will have enough time to get this done by the end of the year.

A. Schuette said that approximately 75 percent of the plan is written but he is waiting to see if the communities will need to modify their maps. We do have the option to ask the Department of Agriculture, Trade, and Consumer Protection for an extension.

5. Director's report.

C. Lamine announced that the Chapter 21 Subdivisions Ordinance Revision Subcommittee approved the final version of the proposed Chapter 21 Land Division and Subdivision Ordinance last week. The proposed ordinance still needs approval from the Planning Commission Board of Directors, the Planning, Development & Transportation Committee, and the full County Board. C. Lamine commended P. Schleinz for his efforts on this project.

C. Lamine stated that Marquis Yachts LLC, located in Pulaski, received a \$2 million Community Development Block Grant-Economic Development that will create 379 jobs.

C. Lamine acknowledged A. Schuette for the immense amount of work he has done on the redistricting plan for the County Board. The Executive Committee will be holding a public hearing regarding the tentative Brown County Supervisory District Plan at 5:30 p.m. on Tuesday, May 17 in Room 200 of the Northern Building.

A motion was made by B. Erickson, seconded by M. Fleck, to receive and place on file the director's report. Motion carried unanimously.

6. Brown County Planning Commission staff updates on work activities during the month of April 2011.

A motion was made by P. Moynihan, seconded by R. DeGrand, to receive and place on file the staff updates on work activities. Motion carried unanimously.

(A copy of the staff updates on work activities will be attached only to the minutes provided to the County Board office.)

7. Other matters.

G. Pahl asked how the southern bridge project is progressing.

C. Lamine replied that we have narrowed the alternatives down to three at two different locations. A consultant has been hired to perform the required archeological review for the three alternatives. We will narrow this down to one alternative and the goal is to have this completed by the end of the year.

N. Dantine asked if Brown County will be selling the County Farm property.

C. Lamine answered that due to the economy and the amount of vacant land available, his recommendation has been to not sell the property at this time. We are trying to come up with some options for the old Mental Health Center building.

8. Adjourn.

A motion was made by K. Pabich, seconded by D. Juengst, to adjourn. Motion carried unanimously. The meeting adjourned at 7:00 p.m.

:lsw

**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
May 4, 2011**

April 2011 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Coordinated and attended the April meeting of the Brown County Planning Commission Board of Directors.
- Facilitated several Planning and Land Services (PALS) Department managers and Planning staff meetings.
- Worked with leadership training team on capstone project to improve communication systems between the County Board and County staff.
- Coordinated loan documents for a \$2 million Community Development Block Grant-Economic Development (CDBG-ED) grant for Marquis Yachts, LLC in Pulaski intended to create 379 new full-time jobs.
- Attended the Brown County Board meeting the evening of April 20.
- Attended a meeting with County Planning staff and property owners regarding a possible bike and pedestrian crossing over US Highway 41.
- Attended the special meetings of the Executive Committee to discuss the redistricting process on the evenings of April 19 and April 26.
- Attended meetings to assist in coordination of Energy Efficiency Conservation Block Grant projects.
- Met with PALS staff to develop Program Inventory Worksheets for the 2012 budget process.
- Conducted an orientation session with a new member of the BCPC Board of Directors.
- Attended the American Planning Association conference.
- Attended the Port Symposium meeting.
- Attended a meeting with a Green Bay Alderperson, a Brown County Supervisor, representatives of a neighborhood association, and staff from the BCPC, Brown County Highway Department, and City of Green Bay to discuss the results of a neighborhood survey and the next steps in an effort to improve safety along Hazelwood Lane in Green Bay.
- Prepared for and presented at the Brown County Facilities Planning Sub-Committee meeting the evening of April 21.
- Met with a UWGB student to discuss planning careers.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Reviewed and commented on a draft survey prepared by the St. Norbert Survey Center for Green Bay Metro. Also met with Metro's director and BCPC staff to discuss the comments.
- Developed drafts of the Introduction and Existing Conditions and Efforts Chapters for the Village of Allouez Safe Routes to School (SRTS) Plan. Also developed the agenda for the third SRTS Task Force meeting.
- Prepared for and participated in a meeting with a Green Bay Alderperson, a Brown County Supervisor, representatives of a neighborhood association, and staff from the BCPC, Brown County Highway Department, and City of Green Bay to discuss the results of a

neighborhood survey and the next steps in an effort to improve safety along Hazelwood Lane in Green Bay.

- Participated in two Traffic Analysis Zone (TAZ) update meetings with other members of the Northeast Wisconsin Regional Transportation Demand Model Technical Advisory Committee.
- Facilitated a meeting with BCPC and WisDOT staff about the next steps in WisDOT's STH 29 extension study process.
- Developed questions for EIS archaeological study consultant interviews and sent them to the other interview panelists for review and comment. Also facilitated interviews with three potential consultants.
- Developed a PowerPoint summary of the status of the EIS for a meeting with representatives of Brown County's towns at the Brown County Highway Department. Also presented the information and answered questions at the meeting.
- Developed letters to landowners and Native American tribes to inform them of the upcoming fieldwork for the EIS and to let them know that permission to enter their properties will be requested if crews need to enter the properties.
- Continued to prepare a draft of Chapter 4 for the EIS.
- Reviewed and signed a plat.
- Met with business owners, Village of Howard staff, and the County Planning Director to discuss concepts for a pedestrian bridge over US 41 in Howard.
- Developed the MPO's report and reimbursement request to WisDOT for the first quarter of 2011. Also completed a financial expense report for the first quarter at the request of the Brown County Department of Administration.
- Presented information about a potential ridesharing program to members of the county's EOC 25x25 steering committee.
- Attended the 2011 Brown County Port Symposium.
- Attended a meeting of the Green Bay Transit Commission.

The recent major planning activities of Aaron Schuette, Senior Planner:

- Prepared draft redistricting plans for 26, 28, 29, and 31 County Board supervisory districts at the direction of the Executive Committee.
- Attended the April 19 and April 26 special meetings of the Brown County Board Executive Committee to present the redistricting options.
- Attended the April 20 Brown County Board meeting for redistricting.
- Gave a presentation on redistricting to representatives of Howard, Hobart, Lawrence, and Oneida on April 26.
- Attended the 2011 National Brownfields Conference in Philadelphia, which was funded through Brown County's EPA Brownfield Grant.
- Prepared and submitted OMB and PAGE quarterly reports for the Energy Efficiency and Conservation Block Grant (EECBG).
- Prepared and submitted the Brownfield Grant quarterly report, DBE report, and reimbursement request.
- Prepared and submitted an approximately \$1 million grant application to the EPA – Great Lakes Restoration Initiative (GLRI) to fund the replacement of failing septic systems.
- Held EECBG-funded project pre-construction meetings to discuss Davis-Bacon Act and Buy American requirements with pertinent County staff and contractors for the Aging and Disability Resource Center, photovoltaic projects, and solar hot water project.

- Reviewed certified payroll forms for Davis-Bacon Act compliance for Kress Library and Ashwaubenon Library energy efficiency projects.
- Gave a presentation on the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan.
- At the request of the Wisconsin Coastal Management Program, prepared an article on the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment for the Coastal Chronicle publication.

The recent major planning activities of Peter Schleinz, Senior Planner:

- Began review of 10 new certified survey maps (CSMs). Completed review of two CSMs.
- Began review of one new preliminary subdivision plat and one new final subdivision plat.
- Completed review of two city CSMs.
- Responded to one public and one private Water Quality Letter requests.
- Developed solutions for environmentally sensitive area (ESA) and sewer service area (SSA) inquiries in the villages of Denmark and Hobart.
- Answered inquiries related to a proposed SSA amendment in the Village of Denmark that will provide sewer service to part of a business and industrial area. An agent for the village is still preparing an amendment proposal.
- Responded to inquiries related to a proposed SSA amendment in the Village of Hobart that will provide residential sewer service at the north end and southeast end of the village, an area impacting approximately 51.5 acres. The agent representing the village worked extensively with staff to identify available acreage and recent development. The proposal very likely will be submitted for BCPC Board review in June 2011.
- Replied to inquiries related to a 100-plus lot subdivision in the Village of Hobart. The site has identified ESAs and requires an SSA amendment in order to be approved.
- Answered inquiries related to an 82-plus lot subdivision in the Village of Denmark. The site has identified ESAs, but unlike Hobart, is already within the SSA.
- Completed development of an updated patch to the ESA section of the 2002 Brown County Sewage Plan. Changes were reviewed by staff, the WDNR, and a subcommittee of the BCPC Board that was delegated the duties of updating the Subdivisions Ordinance. Updates to the ESAs will streamline reviews for various county ordinances, reducing review timelines, saving time for staff, the general public, and developers.
- Completed assembly of near-final draft of the updated Chapter 21 Subdivisions Ordinance. The proposed ordinance has a new title and is user friendly. The subcommittee of the BCPC Board reviews the ordinance for a final time on April 28. The document will be presented to the BCPC Board in the near future.
- Continued processing rain event and snow melt event field screening results submitted by Brown County Highway Department as it related to the Brown County MS4 permit. Review was setup to address criteria from the WDNR and EPA permit requirements.
- Continued development of 2010 Annual Report for WDNR. Brown County Annual Report is due by end of June 2011.
- Continued review and revision to an STP Urban contract for WisDOT's consultant for the project.
- Developed an online format for submitting and filing SSA and ESA amendments with the WDNR Bureau of Watershed Management in order to improve staff efficiency.
- Developed and submitted a proposal to the WDNR Bureau of Watershed Management to revise ESAs in an attempt to have similar requirements in various Brown County ordinances and NR 115, and to streamline review processes to save time and money for property

owners and developers. A draft proposal was accepted by the WDNR, and the proposal will be considered by the BCPC Board in May 2011.

- Provided planning services and ESA related duties, including advice to inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding "what is allowed and restricted" within an ESA buffer.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.

The recent major planning activities of Lisa Conard, Transportation Planner I:

- Finalized data collection and analysis and wrote the *2011 Green Bay Metro Annual Route Review and Analysis Report*. All of Metro's full service fixed routes, limited service routes, paratransit program, and other issues are examined. Included discussion on the possible impact of the Wisconsin DHS Medicaid Transportation Brokerage Initiative and Family Care program may have on specialized transportation services in Brown County in the near future.
- Began soliciting projects for inclusion in the *Draft 2012-2016 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*. The TIP is a five-year program of highway transit, elderly and disabled, and transportation enhancement projects. Developed program schedule.
- Assisted with various tasks as Green Bay Metro transitions from the incumbent paratransit provider, Medi-Vans, to MV Transportation.
 - Provided information and direction to Green Bay Metro regarding public participation requirements.
 - Attended public informational meeting to gain knowledge on customer concerns.
 - Conducted research and provided comment to the City of Green Bay Purchasing Department regarding federal regulations as it relates to the development of the five-year contract with MV Transportation.
 - Worked with Planner I and MV Transportation regarding mapping requests.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Attended the Green Bay Transit Commission meeting on April 6.
- Participated in the April 6 meeting of the Northeast Wisconsin Regional Access to Transportation Committee. The purpose of the committee is to address issues relating to transportation for low-income populations, the elderly, and persons with disabilities. Emphasis is placed on coordination and funding.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Met with Information Services staff to discuss GIS needs for the Sheriff's/police department's new records management system.
- Continued to assist the Ritter Forum group with GIS analysis looking at the distribution of 911 calls, response times, and station layout. Produced a series of maps analyzing call densities, drive times and service areas for various ambulances, ladders and engines. Met with and presented to group on April 26.
- Continued to develop the online GIS web map site by adding more functions and layers including the outdoor warning siren locations and sound coverage areas.

- Continued to develop the private onsite wastewater treatment system map layer and train Zoning staff on upkeep of it.
- Produced nutrient management hazard data for the EPA.
- Assisted potential plat book vendors by going over our GIS data.
- Helped to coordinate various address and street name changes.
- Continued to assist with the Fox River trail marker.
- Produced custom map for the Windjammer's Sailing Club.
- Assisted Resources from the Future with GIS data.
- Continued updating GIS data and records.
- Continued to develop the new version of the GIS database (v3).
- Produced a custom map for the UW Extension office.
- Attended and presented at a UW Sea Grant meeting in Madison.
- Provided regular updates to GIS datasets to several municipalities including Hobart, Bellevue, Green Bay, Scott, and De Pere.
- Provided GIS data and maps to various customers including Ayres Associates, Carow Land Surveying, Mach IV, Wisconsin DNR, Oneida Tribe, Red's Excavating, and Mi-Tech.
- Assisted other people with miscellaneous service and data requests.
- Attended staff meetings as needed.
- Produced the "Program Inventory Worksheets" for Administration.
- Fulfilled duties with the Wisconsin Land Information Officer Network (peer review of strategic plans, conference calls as needed).

The recent major planning activities of Dan Teaters, Planner I (GIS/Transportation):

- Worked on redistricting options requested by the Brown County Executive Committee.
- Continued working on the Bus Stop Accessibility Plan. Additional information was added to assist in bus stop placement and design guidelines. Began making maps of potential areas where access could be extended to serve bus stops.
- Updated all Brown County Bicycle and Pedestrian Plan Update maps to prepare for printing.
- Continued working on the Town of Lawrence Bicycle and Pedestrian Plan. Additional pictures were added and text was reviewed.
- Developed a mailing list for the EIS project in coordination with Cole Runge.
- Produced three new addresses for various communities.
- Participated in the regular staff meetings held every other Thursday morning.
- Attended the Brown County Planning Commission Board of Directors meeting on the evening of April 6 to present the Brown County Bicycle and Pedestrian Plan Update.
- Attended the Sustainable Green Bay Transportation Subcommittee meeting on April 13.
- Attended the Downtown Green Bay Inc. meeting on April 14 to discuss downtown bicycle plan.